

	Missing	Poor	Adequate	Needs Improvements	Excellent
Category A: Club Description and List of Events/Programs	0	1	2	3	4
A short description (100 word limit) of the main purpose of the club, and how it serves/supports the students in the Faculty of Arts through events, opportunities, etc.		Description is missing, over the word limit, or vague. No contributions to student experience at UBC Arts or a lack of elaboration.	Description is somewhat-detailed. Some details may be missing. It is somewhat clear to see the purpose and contributions of the club to student experience at UBC Arts.	Description is detailed and written in depth. It is clear to see how the club contributes to the student experience at UBC Arts.	Description is written with exceptional detail and depth. It is clear to see how the club contributes to the student experience at UBC Arts.
List of all events (including Career's Night/your biggest event) held in the previous year (or last TWO years if the club struggled to host events during COVID) of operation, including details regarding the purpose, audience, budget & revenue, and attendance of each event.		The list is missing, or vague. Details are not provided, or severely lacking.	The list covers all, or some events held in the previous year. Details are adequate, but some may be missing.	The list includes all events held in the previous year. Most to all details are present, and written with a good level of detail and depth.	Description is written with an outstanding level of detail. All events held in the previous year of operation (unless the club is new) are included in the list.
A list of all <u>expected</u> events (including Career's Night/your biggest event) to be held during this academic year, with projected dates, proposed budgets where possible, and projected attendance		List is missing, or: Low variety of events, and/or not appealing to most Arts students. Events are not of reasonable size in relation to the expected budget.	An adequate mix of academic and social events, and appealing to some Arts students. Most details required are included.	A good mix of academic and social events, and appealing to most Arts students. All details required are included.	A diverse and excellent mix of academic and social events , and appealing to most to all Arts students . All details required are included, and written in depth .
List of members in the club					Lists the total members in the club. Includes membership and executive list with their names and faculty.
Total: /12 points					
Category II: Rationale	0	1	2	3	4
An outline of the goals, areas of focus, and overall expected growth that you project your club to have this year		Goals, areas of focus, and expected growth are missing or written vaguely. Details are missing, and it is difficult to see the purpose of the club. Writing is difficult to follow.	Goals, areas of focus, and expected growth are written with some detail. Writing is clear and easy to follow.	Goals, areas of focus, and expected growth are written with a good level of depth and detail. Writing is clear and easy to follow.	Goals, areas of focus, and expected growth are written with a great amount of depth and detail . Writing is clear and easy to follow . The adjudication committee is able to clearly identify the club's goals and expected growth . Growth is projected for the club.
Ways in which your club offers a service or niche to Arts students		The club elaborates on one service/niche in minimal detail	The club elaborates on one service or niche it offers to Arts students in some detail.	The club elaborates on at least two services or niches it offers Arts students with detail.	The club elaborates on two or more services or niches it offers to Arts students with a great amount of detail . Arts students are able to experience something unique as a member of the club.
Examples in which the club has been active collaborators with AUS, other AUS clubs in the Faculty of Arts, and Arts Students		The club has not collaborated with AUS or any other AUS clubs before.	The club has collaborated at least once with AUS or other AUS clubs before. Explanations are somewhat detailed.	The club is active in collaborating with AUS or other AUS clubs - at least twice. Explanations are detailed.	The club is exceptionally active in collaborating with AUS or other AUS clubs - at least three times . Explanations are written in a succinct manner, but provide great detail .
Total: /12 points					
Category III: Budget and Overall Application Quality	0	1	2	3	4

<p>The club's itemized budget for 2020-21, budgeted based on expected sources of revenue (membership fees, grants/subsidies, etc.). Include details such as both current and anticipated expenditure (event expenses, equipment, refreshment, surplus from previous year, etc.) and income (membership, ticket sales, grants/subsidies, etc.)</p>		<p>Budget is missing, or presented in a confusing, disorganized manner. There are many calculation errors and understanding the budget is difficult. Headings and/or descriptions are not used at all. The budget is not itemized. A large deficit is predicted. Predicted expenses are not reasonable and/or logical.</p>	<p>Budget is presented in a somewhat-organized manner. There may be many calculation errors, or difficulties understanding the budget. Headings and/or descriptions are minimally used, or not used at all. The budget is not itemized. A small deficit is predicted. Predicted expenses are mostly reasonable and logical, with a few exceptions.</p>	<p>Itemized budget is presented in a organized manner. There may be several calculation errors, or minor difficulties understanding the budget. Headings and/or descriptions are used. Small deficits may be predicted. Predicted expenses are reasonable and logical.</p>	<p>Itemized budget is presented in a comprehensive, organized manner that is easy to read and understand. Headings and/or descriptions are used. The AUS Grants Committee is able to easily navigate through the budget and see the expenditures/revenue of the club. There are no calculation errors. No deficits are predicted. Predicted expenses are reasonable and logical.</p>
<p>Organization and quality of grants application</p>		<p>Application is presented in a disorganized manner, with many spelling/grammar/calculation errors. The application is difficult to navigate, or is not organized in a single document. Application does not comply with word limits at all.</p>	<p>Application is presented in a somewhat-organized manner, with several spelling/grammar/calculation errors. The application is somewhat smooth to navigate. The application is organized in a single document. Application does comply with word limits.</p>	<p>Application is presented in a organized manner, with few spelling/grammar/calculation errors. The application is written clearly, and organized into a single document. Application complies with word limits.</p>	<p>Application is presented in an exceptionally organized and professional manner, with few spelling/grammar/calculation errors. The application is written clearly, and organized into a single document. Application complies with word limits.</p>
<p>Total: /8 points</p>					